



राष्ट्रीय सहकारी शिक्षा केन्द्र (भारतीय राष्ट्रीय सहकारी संघ)

NATIONAL CENTRE FOR COOPERATIVE EDUCATION (NATIONAL COOPERATIVE UNION OF INDIA)

Ref.No.: NCCE/LDP/ToT/2022-23

Dated:15.03.2022

NCUI Member Organization(All)
National Committee on Cooperative Education
National Cooperative Committee for Empowerment of Women
NCUI Cooperative Education Field Projects (All)
Multi-State Cooperative Societies (All)
State Cooperative Union (All)
JCTCs (All)

Subject: Invitation to send nomination to a paid Certificate Course on "Financial Accounting and Taxation" for the employees of Cooperatives, 9th May – 3rd June 2022 at NCCE, Delhi

Dear Madam/Sir,

We are pleased to inform that the National Centre for Cooperative Education (NCCE) under the aegis of National Cooperative Union of India (NCUI) has planned to organize six weeks paid certificate course on "Financial Accounting and Taxation" for the employees of cooperatives from 9th May to 3rd June 2022. This is a regular residential programme conducted by the NCCE in Delhi. The programme has been designed to enhance the knowledge and capacity of the employees of cooperatives on good financial management of their cooperative business. The course will cover topics such as book keeping, daily accounting, preparation of balance sheet, audit, filing of taxes, knowledge about new taxes and relevant laws etc. The course will be covered in six weeks times and the participants will be awarded a certificate of participation.

The Covid-19 pandemic has devastated people in the country. The cooperative and members are also facing tough challenges and cooperative business is disturbed. However, human resources are the strength of cooperatives. Hence, it is important to keep them abreast with skills and knowledge to manage their business in a competitive way, face the challenges and sustain in the market.

The following facilities will be provided by NCCE to attend the programme in Delhi:

1. 3 Tier AC / ordinary bus (to and fro) fare to the participants for attending programme after producing original tickets.
2. Boarding and lodging facility in the hostel of NCCE, Delhi
3. Training and course material

Please note that a fee of Rs.5,000/- will be charged for attending this course. You are requested to send nominations of suitable candidate(s) at the earliest so that we may confirm their admission well in time. A copy of the programme brochure is enclosed for your reference.

The participants should bring certificate of their both COVID 19 vaccinations. Further, as per Govt. of India's instructions, you are requested to communicate all the participants to carry a photocopy of their Aadhar Card in the training programme for necessary record.

You are requested to **nominate 3 - 4 employees** of your organization to attend this course. Preference will be given to **women, SC/ST/OBC candidates**. Smt. Inderpreet Kaur, Assistant Director, NCCE is the Programme Coordinator. The nomination will be sent to us on e-mail : nccend@yahoo.co.in and inderpreetkaurncce@gmail.com. For any further information, you may contact Smt. Inderpreet Kaur, Assistant Director at her Mobile: 8800833523. Last date of receiving nomination is 30th April 2022.

Thanking you.

Yours Sincerely,


(Savitri Singh)

Executive Director (NCCE)

Encl.: Programme Brochure, Registration form, Bank details

Nomination Form

1. Name of the Programme : Certificate Course on Financial Accounting and Taxation

2. Date : 9th May-3rd June, 2022

3. Venue : NCCE, New Delhi

1. Name of the Participant : _____

2. Designation : _____

5. Postal Address of the Participant for Communication : _____

6. Educational Qualification : _____

7. Age : _____

8. Gender (mark any one) : Male ☐ Female ☐

09. Category (mark any one) : Gen. ☐ SC ☐ ST ☐ OBC ☐ PH ☐

10. Name & Address of : _____

Sponsoring Office and Society

11. Mobile No. : _____

12. Aadhar Number : _____

13. Email-Id : _____

National Cooperative Union of India

Account number : 65270943179

IFSC Code : SBIN0007407

State Bank of India, Asian Games village Complex, Hauz Khas, New Delhi

Signature of the Participant