

# **NATIONAL COOPERATIVE UNION OF INDIA**

(Apex Organisation of the Indian cooperative Movement)

## **TENDER DOCUMENT**

**FOR**

**Repair and Retrofitting of RCC overhead water tank, parapet wall and other minor repair works at Administrative Building, NCUI, New Delhi-16**

**NATIONAL COOPERATIVE UNION OF INDIA**

**(ESTATE DIVISION)**

3, Siri institutional Area, August Kranti Marg, New Delhi- 110016

TELEPHONE- +011-40793299, 011-41668338

## **SHORT NOTICE INVITING TENDER**

Applications are invited from the practicing reputed and registered Contractors who are well conversant with the local building bye laws of National Capital of Delhi for **Repair and Retrofitting of RCC overhead water tank, parapet wall and other minor repair works at Administrative Building, NCUI, 3, Siri Institutional Area, August Kranti Marg, New Delhi – 16.**

Detailed Tender document of the work may be purchased by depositing of Rs. 1,000/- only from the office of the Sh. P.S. Dahiya, A.E.E., NCUI, on any working day during office hours from 12.04.2024 to 22.04.2024 from Estate Division and last date & time for submission of tender is 23.04.2024 by 03.00 p.m.

<b>Scope of work</b>	<b>Repair and Retrofitting of Administrative Building, NCUI, 3, Siri Institutional Area, August Kranti Marg, New Delhi–110016.</b>
<b>Estimated cost</b>	Rs. 5,99,884/-
<b>Completion time</b>	30 Days
<b>Validity of Tender</b>	30 days from the last date of submission.
<b>Qualifying Criteria</b>	As per tender heading “Eligibility Criteria”

Sd/-

**Chief Executive  
National Cooperative Union of India**

## **SCOPEOFWORK**

The scope of work includes all required activities for proper completion of work titled as “**Repair and Retrofitting of RCC overhead water tank, parapet wall and other minor repair works at Administrative Building, NCUI, New Delhi-16**” as directed by the Engineer-in-Charge in accordance to the BOQ & standard technical specifications of this tender. Schedule of CPWD will be followed if any specification is not given in the tender.

### **Note:**

*The bidders, at their own responsibility/cost/risk, are advised to visit and examine the site of works and obtain all information that may be necessary for preparing the bid and entering into a contract for execution of the works. It shall be deemed that the bidder has visited the site/ area and got fully acquainted with the working conditions/ other prevalent conditions/ fluctuations and has taken all the factors into account while bidding.*

## **EligibilityCriteria**

1. Agency registered in appropriate class of MES /CPWD/ State PWDs/Public Sector Undertakings/Railways/Govt. Sector Construction Agencies shall be preferred, Bidder must have PAN and GST Registration No.
2. The bidder should not be insolvent, in receivership, bankrupt or being wound up, not have had their business activities suspended and not be the subject of legal proceedings for any of the foregoing. An undertaking by the bidder should be submitted on the company's letterhead.
3. The average annual financial turn over during the last three financial years ending 31<sup>st</sup> March of 2023 should not be less than 50% of the estimated cost of construction only.

(Please submit Annual Report (Balance Sheet and Profit & Loss Account) for the last three financial year's i.e. from 2020-21, 2021-22 & 2022-23)

The bidder should submit actual annual report (balance sheet and Profit & loss account) or Provisional Annual report (balance sheet and Profit & loss account)/ CA certificate for the turnover for the financial year 2022-2023.

4. The bidder should have provided experience certificate for a completed similar project in a single work order as a contractor for satisfactory completion of the projects of magnitude as specified below during last 5 (Five) years, ending 30.03.2024 and should be either of the following.
  - a) 3 (Three) similar works each valuing not less than 40% of the estimated cost.
  - OR**
  - b) 2 (Two) similar works each valuing not less than 60% of the estimated cost.
  - OR**
  - c) 1 (One) similar work valuing not less than 80% of the estimated cost.

**Note:** Similar work would mean completed Retrofitting works in the last 05 year for the Government /Semi Government/ Govt. Autonomous Bodies only.

**(PLEASE SUBMIT COPIES OF COMPLETION CERTIFICATES, LOA/AGREEMENT FROM CLIENT MENTIONING THE NATURE OF WORK, VALUE OF WORK AND TIME PERIOD. THE CERTIFICATES SHALL BE CONSIDERED VALID ONLY IF IT IS ISSUED / COUNTER SIGNED BY AN OFFICER NOT BELOW THE RANK OF EXECUTIVE ENGINEER OR EQUIVALENT).**

5. Bidder should not be blacklisted/ debarred by any government/ semi government department/ PSU. (Please attach an undertaking) Self certification on bidder's letter head that the bidder is not black listed by any Government Department / PSU
6. The bidder should give an undertaking on the company's letter head that all the documents/ certificates/information submitted by them against the tender are genuine. In case any of the documents/certificates/information submitted by the bidder is found to be false or forged, action as deemed fit may be initiated by NCUI at its sole discretion.
7. The Bidder should have valid registration for GST, PF and in labour department.
8. The Bidder should have valid PAN number.
9. Bidder should have positive net worth and should not incur any loss in last three financial years ending 31<sup>st</sup> March 2023.

10. The tender is covered under IP pact and bidder is required to submit duly filled and signed documents, which is also available in NCUI office.
11. Technical bid & financial bid are to be submitted in separate envelopes otherwise tender is liable to be rejected.

***Tenders received without EMD/inadequate EMD, and without the requisite Tender Fee shall be summarily rejected.***

**The bidder must officially procure the tender documents from the office of NCUI before the last date and time of sale of tender document in order to bid for this tender.**

All the bidders must ensure that their bid is complete in all respects and conforms to tender terms and conditions, tender specifications etc. failing which the bids are liable to be rejected without seeking any clarifications on any exception /deviation taken by the bidder in their bid.

NCUI reserves the right to accept or reject any or all the tenders without assigning any reason.

**Please note that official procurement of Tender document from office of NCUI is mandatory and that the bidder will in no case be able to participate in the tender without having procured the official copy of the tender from office of NCUI before the due date and time for the sale.**

**Contact Information:**

**1. NCUI Contact- Sh. P.S. Dahiya (A.E.E.)**

Mob no:+91-9868233706

**2. NCUI Contact- Sh. Rishabh Rastogi (A.S.E.)**

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