

# Documents required for registration of Multi State Cooperative Society

1	Form 1: To be submitted in the format annexed with the MSCS Act 2002 along with the documents required under Form I.
2	A certificate from the bank stating credit balance there in favour of the proposed multi-state co-operative society.
3	A scheme explaining how the proposed multi state co-operative society has reasonable prospects of becoming a viable unit.
4	Four copies of bye-laws in original.
5	Proposed area of operation for registration shall initially be permitted for two contiguous states only.
6	List of at least 50 members from each state. List has to be submitted in the format annexed with the MSCS Act 2002 along with the copies of ID proofs of the members duly attested by Chief promoter.
7	Certified copies of the resolutions passed by the proposed society along with the certified copy of the resolution of the promoters which shall specify the name and address of one of the applicant(s) to whom the Central Registrar may address correspondence under the rules before registration and dispatch or hand over registration documents.
8	Contact number and e-mail address of the Chief Promoter or Society on cover page.
9	No objection Certificate from the Registrar of Cooperative Societies of the States/U.T. where the area of operation of the society is proposed to be confined.
10	A certificate to the effect that the credentials of the Chief Promoter/Promoters have been verified by the Registrar of Co-operative Societies of the state where the head office is proposed to be located.

All documents to be submitted in original with the signatures of the Chief Promoter/Promoters on each page.

**FILLED UP FORM ATTACHED (separately)**

**FORM – I**

**[See sub-rule (1) of rule 3]**

**Application for registration of a Multi-State Cooperative Society under the Multi-State Cooperative Societies Act, 2002**

**To,  
The Central Registrar of Cooperative Societies,  
New Delhi.**

Sir,  
We submit herewith a proposal for registration of the following Multi-State Cooperative Society along with enclosures as indicated below:

**2. We also declare that the information given herewith including that in the enclosures is correct to the best of our knowledge.**

<b>(a)</b>	<b>Name of the proposed Multi-State Co-operative Society;</b>	
<b>(b)</b>	<b>Headquarters and address to be registered;</b>	
<b>(c)</b>	<b>Area of operations;</b>	
<b>(d)</b>	<b>Main objectives;</b>	
<b>(e)</b>	<b>Why is it absolutely necessary for the society to be registered under the Multi-State Cooperative Societies Act,2002;</b>	

(f)	A certificate in respect of provisions of clause (b) or sub-section(1) of section 7;	
(g)	A certificate in respect of provisions clause (c) of sub-section (1) of section 7;	
(h)	A certificate in respect of provisions of clause (d) of sub-section (1) of section 7;	
(i)	If all the members are individuals, indicate the number of persons from each State who have signed the application : Name of the State Number of persons who have Signed the application	
(j)	Name and address of the applicant for the purpose of further correspondence.	

**3. Following documents are enclosed:**

- (a). A certificate from the \_\_\_\_\_ Bank stating credit balance there in favour of the proposed multi-state cooperative society.
- (b). A scheme explaining how the proposed multi-state cooperative society has reasonable prospects of becoming a viable unit. We are sending herewith four copies of the bye-laws duly signed.

**4. Following persons are authorised to sign the bye-laws and also to make necessary alteration therein.**

- (a).
- (b).
- (c).

**5. The particulars of the applicants are given here under:**

As per attached sheet (Promoter Details)

**For Official Use**

Received by registered post on+ \_\_\_\_\_ by+ \_\_\_\_\_ in the office of the Central Registrar, or by hand from Shri+ \_\_\_\_\_ entered in the register of application at S.No. \_\_\_\_\_ .

**Signature of officer receiving**

Received registration proposal No. \_\_\_\_\_ on \_\_\_\_\_ for registration of \_\_\_\_\_ Society Ltd., (Proposed) alongwith the enclosures referred to above from \_\_\_\_\_ by post/hand deliver.

Place \_\_\_\_\_

Date \_\_\_\_\_

**\* If representing a co-operative or any other co-operative body enclose a copy of the Resolution or authorization of the competent authority, authorizing the person to sign the application for registration.**

**+ blanks to be filled in.**

**Promoter Details**

<b>1</b>		
<b>2</b>	<b>Name</b>	
<b>3</b>	<b>If representing a corporate body, name of the institution*</b>	
<b>4</b>	<b>If the applicant is an individual</b>	
<b>4A</b>	<b>Age</b>	
<b>4B</b>	<b>Nationality</b>	
<b>4C</b>	<b>Profession</b>	
<b>5</b>	<b>Name of the State</b>	
<b>6</b>	<b>Address</b>	
<b>7</b>	<b>Amount subscribed to share capital</b>	

S. No.	Name of Member	Signature
<b>8</b>	<b>In the case of representative of society or a multi-state cooperative society, whether he is Chairpersons/ President or Chief Executive of that society</b>	
<b>9</b>	<b>Signature</b>	

You can fill up details of eah promoter separately or all promoters in one page in landscap format. **(DRAFT ATTACHED)**

If you are giving separate details of each promoter, in col no 1, mention Chief Promoter/ Promoter.

**Member form II**